**PROJECT PERFORMANCE REPORT**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Title:** |  | | |  | | **Date Prepared:** | |  |
| **Project Manager:** | |  |  | | **Sponsor:** | |  | | |

|  |
| --- |
| Accomplishments for This Reporting Period |
|  |

|  |
| --- |
| Accomplishments Planned but Not Completed This Reporting Period |
|  |

| Root Cause of Variances |
| --- |
|  |

**PROJECT PERFORMANCE REPORT**

| Impact to Upcoming Milestones or Project Due Date |
| --- |
|  |

Planned Corrective or Preventive Action

|  |
| --- |
|  |

Funds Spent This Reporting Period

|  |
| --- |
|  |

Root Cause of Variances

|  |
| --- |
|  |

**PROJECT PERFORMANCE REPORT**

| Impact to Overall Budget or Contingency Funds |
| --- |
|  |

Planned Corrective or Preventive Action

|  |
| --- |
|  |

Accomplishments Planned for Next Reporting Period

|  |
| --- |
|  |

Costs Planned for Next Reporting Period

|  |
| --- |
|  |

**PROJECT PERFORMANCE REPORT**

| New Risks Identified |
| --- |
| Risk |
|  |

**Issues**

|  |
| --- |
| Issue |
|  |

**Comments**

|  |
| --- |
|  |