**PROJECT CLOSE-OUT**

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| **Project Title:** |  |  | **Date Prepared:** |  | **Project Manager:** |  |

|  |
| --- |
| **Project Description** |

**PROJECT CLOSE-OUT**

**Performance Summary**

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|  | Project Objectives | Completion Criteria | How Met |
| **Scope** |  |  |  |
| **Quality** |  |  |  |
| **Time** |  |  |  |
| **Cost** |  |  |  |